

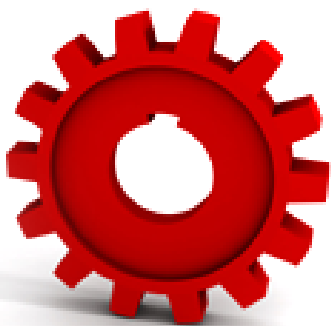


**PROFESSIONAL  
COLLECTION SERVICE**

November 2014

## WHAT PCS HAS TO OFFER....

- Strategies to improve your payment rates
- Information on the collection process
- Consumer rights information
- Info on Business practices
- Downloadable forms to use in your billing process
- A secure online system to submit accounts, run an inventory report and view account details



## WELCOME!

This is our first newsletter and our goal is to give YOU information you might find helpful in accounts receivable management.

Last year we did a survey of clients and non-clients in regards to their invoicing practices. The vast majority of non-clients had one or more invoicing processes that violated state or federal law. Our current clients were better, but around 40% of those had a process that violated a state or federal law. It's not easy to keep up with the myriad of different laws and statutes that are created each and every year.

It is our responsibility to help all of our clients navigate through the aged account receivable management process. We are proud of the information you will find in this newsletter and on our website, [www.procoshvc.com](http://www.procoshvc.com).

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*“Our goal is to be a valued partner, not just a vendor”*

*Tim Kremer, President, PCS*

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## THE COLLECTION PROCESS

Want to know more about the collection process? You will find a document you can read or download on the homepage of our website (titled “Our Collection Process.pdf”). This will give you information on the process and timetable when you submit accounts. It includes what happens at each step:

- Validation Period – First month in direct collection
- After 30 days – More aggressive collection technique, the delinquent account is reported to TransUnion (credit bureau)
- After 90 days – Efforts to collect continue per listing agreement



## **ANNOUNCING OUR ONLINE – CLIENT ACCESS**

Professional Collection Service is excited to announce additional services for clients! Our clients can access software that will allow you to easily submit an account, download corresponding documents and more!

- PCS sets up your username and password
- Login with your new username and password
- Enter account info in a few fields
- Review your accounts and run inventory reports too!

## **MESSAGE FROM THE PRESIDENT**

I have owned PCS since 2012, but the company has provided 60 years of service in debt recovery to Nebraska businesses. We now provide service in Nebraska, Kansas, South Dakota and Iowa.

We are looking forward to a great future of serving our clients and helping them in accounts receivable recovery.

Sincerely,

President, Professional Collection Service

### **Contact Us**

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